

GRAND FORKS COUNTY COMMISSION MEETING
September 4, 2012 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Schmisek, Pic, Murphy, Knauf and Malm present.

Moved by Malm, seconded by Pic, to approve the minutes of the August 21, 2012 and the August 24, 2012 meetings. Motion carried.

Moved by Pic, seconded by Malm, to approve the order of the agenda. Motion carried.

Moved by Malm, seconded by Murphy, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #161985-162173 in the amount of \$746,851.30; employee status changes for Matthew Woodley, Tyler Hoff and Ryan Peterson; overtime; and bond for check reissue. Motion carried.

Garlynn Helmoski, County Recorder, addressed the board.

Moved by Pic, seconded by Knauf, to approve the replacement of a plat scanner for the Recorder's Office at a cost of approximately \$16,000, to be paid from the Technology Fund. Motion carried.

Ms. Helmoski and Dean Dahl, Information Systems Director, said the Recorder's Office is considering a proposal from Tyler Technologies for a software module for indexing and imaging documents. The Finance and Tax Office will also be reviewing software by Tyler Technologies for the replacement of the current financial and property software. A recommendation will be brought to the Public Safety and Infrastructure Committee after the review has taken place. Ms. Helmoski may need to request a replacement batch scanner if the proposal from Tyler Technologies is not accepted.

Sheriff Rost addressed the board.

Moved by Pic, seconded by Murphy, to extend the Fire Emergency and Burn Ban until October 1, 2012 at 6:00pm. Motion carried.

Moved by Murphy, seconded by Pic, to approve out-of-state travel for Deputy William Lewis to attend the 2012 Global Software Training Conference in Oklahoma City, OK, October 7th – 10th, 2012. Motion carried.

Sheriff Rost presented the Grand Forks County Sheriff's Office Unmanned Aircraft Systems Policy and Operations Manual and an Aircraft Sub-Lease between John D. Odegard School of Aerospace Studies of the University of North Dakota and the Grand Forks Sheriff's Department. The documents will be on the agenda for the next meeting, after Mr. Welte has reviewed them.

Becky Ault, Public Safety Answering Point Director, gave an update on the Public Safety Answering Point.

Moved by Malm, seconded by Pic, to establish an Early Voting Precinct at the Alerus Center, October 29 – November 2, 2012, the hours will be 10:00am – 6:00pm. And to establish an Absentee Ballot Precinct at the County Office Building for the purposes of counting all absentee ballots cast in Grand Forks County for the November 6, 2012 General Election. Motion carried.

Ed Nierode, Director of Administration, addressed the board.

The discussion on the administrative leave extension will be discussed after Peter Welte's report.

Moved by Pic, seconded by Murphy, to return Ed Nierode's job description back to the Administrative Services Committee for further discussion. Motion carried with Schmisek, Pic, Murphy and Knauf voting aye and Malm voting nay.

Peter Welte, States Attorney, addressed the board.

Moved by Pic, seconded by Malm, to recess for a closed executive session, pursuant to NDCC 44-04-19.2 for attorney consultation regarding the appeal of the Assistant Veterans Service Officer and the legal ramifications of what is happening in that office . It was 5:22pm. Motion carried.

Moved by Pic, seconded by Malm, to end the executive session and resume the regular meeting. Motion carried. It was 6:21pm.

Moved by Malm, seconded by Pic, to call a Special Commission Meeting on September 6, 2012 at 9:00am, the topic will be the structure and staffing of the Veterans Service Office. The administrative leave extension will be discussed at that meeting. Motion carried.

Moved by Pic, seconded by Murphy, to rescind the motion approved on June 5, 2012 allowing out-of-state travel for Lee Finstad to attend the National Association of County Veterans Service Officers Conference in Bloomington, Illinois, September 9 – 14, 2012. Motion carried.

Mr. Nierode will send an email to Mr. Finstad notifying him the out-of-state travel has been canceled and he will work with Ms. Safranski to cancel the hotel, conference and airline travel, if possible.

Moved by Malm, seconded by Pic, to sponsor the Grand Forks County 4-H Award Program at a cost of \$30.00. Motion carried

Moved by Malm, seconded by Pic, to adjourn. Motion carried. The meeting adjourned at 6:33pm. The next meeting will be held on September 18, 2012.

John Schmisek, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor